

University of Agriculture

P.M.B 2373, Makurdi

(Office of the Registrar)

Invitation for Pre-Qualification/Tender

1.0 Introduction:

1.1 The University of Agriculture, Makurdi intends to engage the services of reputable contractors for contractors for the procurement of selected goods under her year 2007 2010 (Merged) TETF Intervention in Library Department.

1.2 The University therefore wishes to invite response from competent and reputable contractors for Pre-qualification/Tender for the procurement of goods categorized under the following lots:-

LOT1: Procurement of Library Books

LOT2: Procurement and installation of sound proof Generator: Perkins England (150KVA)

LOT 3: Procurement and Installation of Furniture and Equipment for Main and 5 No College Libraries

Eligibility Criteria

- a) Evidence of Registration with Corporate Affairs Commission (CAC) by inclusion of Certificate of incorporation and Article of association.
- b) Last 3 years Tax Clearance Certificates.
- c) Detailed Company profile giving names or list of key professionals, administrative staff with their qualifications and verifiable evidence of registration with professional bodies.
- d) Possession of experience as a Main Contractor in at least three (3) projects of similar nature and complexity with verifiable letters of contract award and certificates of job completion within the last three (3) years.
- e) Verifiable evidence of finance support by a reputable bank including one year bank statement.
- f) Audited Account details for the last 3 years.

g) Evidence of pension and social security contribution

h) VAT registration with evidence of remittances.

i) A statement of Declaration that

(i) The Directors of the company seeking pre-qualification had never been convicted by any court of law.

(ii) None of the key procurement officers of the University of Agriculture, Makurdi is a former or present Director of the company.

3.0 Collection of Tender Document

Tender documents are to be collected from the Director of Physical Planning upon cash payment of a non-refundable tender fee of N20, 000.00 for Lot I and N15, 000.00 for Lots 2 and 3 to the Bursary.

4.0 Submission of Pre-Qualification/Tender Documents:

4.1 Interested bidders are to submit pre-qualification and Tenders documents in two different sealed envelopes appropriately marked "Pre-Qualification" and "Tender" with the company name indicated at the back of each envelope. Both envelopes should be sealed and placed in third envelope marked with the Lot number at the top right hand corner and addressed to:

The Registrar

University of Agriculture, Makurdi.

4.2 Completed documents should be submitted not later than 12.00 Noon local time 11th March, 2012. These shall be opened same day at 1.00 PM in the Senate Chambers of the University. Interested bidders or their representatives are invited to attend the bid opening function.

5.0 Disclaimer and Conclusion

5.1. This announcement is published for information purposes only and does not constitute an offer by the University to transact with any party, nor does it constitute a commitment or obligation on the part of the University to procure goods.

5.2 Failure to comply with above requirements would automatically result in disqualification, while Bid documents submitted late shall be rejected.

5.3 The University reserves the right to verify the authenticity of claims made in the documents submitted.

5.4 The University will not be responsible for any costs or expenses incurred by any interested party(s) in connection with any response to the invitation and or the preparation or submission in response to an inquiry.

5.5 The University is not bound to shortlist any bidder and reserves the right to annul the selection process at any time without incurring any liabilities.

Signed

Registrar